

Robinvale Euston Workforce Network Lead - Position Description

ROLE OVERVIEW	
JOB TITLE	Robinvale Euston Workforce Network Lead
TEAM	Commercial
LOCATION	Robinvale
WORK HOURS / TENURE	Full-time 38-hour week – initial 2 year contract
REPORTS TO	Robinvale Community Development Advisor
GENERAL ROLE DESCRIPTION	
<p>The REWN Lead will support a collaborative network to drive the REWN Impact and Learning Plan based on the principles of:</p> <ul style="list-style-type: none"> • Community led - enable local decision-making when defining, designing and implementing responses, with distinct outcomes, activities and partners that reflect local context, including those with lived experience • Collaborative - build on existing collaborative activity (leveraging local resources, relationships, capability and knowledge) to work across sectors and stakeholders to maximise local effort towards a shared objective • Data and evidence driven - decisions are informed by evidence, including local data and insights 	
DUTIES & RESPONSIBILITIES	
<ul style="list-style-type: none"> • Engage stakeholders and convene a cross-sector and community governance structure (including leadership and working groups) to enable implementation of the REWN Impact and Learning Plan • Design, lead and facilitate learning, planning and decision making that builds capacity for collaboration and working systemically • Provide strategic support to initiatives and working groups (includes guidance to develop a common vision, plan of work, communication strategy, etc.) • Balance strategic thinking, innovation and data-informed approaches with community responsiveness and ensuring a focus on outcomes for those experiencing economic exclusion • Provide support to measurement, evaluation, and learning ensuring that the REWN Impact and Learning Plan is implemented with strong outcomes and accountability built in • Ensure that the project leads with a systemic focus on barriers and enablers to economic inclusion and opportunities to influence these <p>Focus areas of the collaboration may include:</p> <ul style="list-style-type: none"> • Innovative partnerships between industry, training providers, schools and universities in the region to ensure the ongoing skills development of residents to fill local job opportunities – a local Grow Your Own Strategy • Partnerships to help overcome the complex barriers to economic inclusion of residents - This may include working with agencies to assist them in identifying and removing or reducing barriers created by internal procedures or policy. • Improve effectiveness of investment in Robinvale Euston region to address key community needs / barriers to employment - Our Place has funds to undertake some smaller projects within a defined timeframe, which include a pilot worker transport system, and further work on establishing additional childcare in Robinvale • Provide advice to the REWN on the services and investments that would enhance the liveability and amenity of the Robinvale Euston region - <i>housing, health and other services, arts/recreation/cultural initiatives etc</i> 	

SELECTION CRITERIA

- A proven record of excellent leadership and the ability to influence and work alongside key stakeholders in a collaborative & enabling manner and within changing environments
- Demonstrated skills in strategic project management, measurement and evaluation
- An ability to confidently design, facilitate and lead inquiry and decision-making sessions with multiple stakeholders, and to convene groups to develop shared vision, roadmap and action plans
- An ability to monitor performance against objectives and manage risks & issues to ensure objectives and outcomes are met
- Strong verbal and written communication skills and a track record of reporting to key stakeholders such as government and other funders

EXPERIENCE/ QUALIFICATIONS

- Tertiary qualifications and/or experience in the delivery in any combination of the following - community development, population health, social planning, social sciences, economics, education is highly desirable
- At least 5 years experience in community development and whole of community practice that improves the well-being and opportunities available to families and communities
- Current Drivers Licence

WORKING CONDITIONS

LEAVE CONDITIONS	4 weeks Annual Leave if working at least a 38 hour week, Personal Careers Leave of 10 days and Family & Domestic Violence Leave of 5 days.
BENEFITS	Our Place is a not-for-profit organisation and staff are eligible for salary packaging . Our Place is committed to being a family friendly and flexible employer. We aim to accommodate staff's need for flexible work arrangements in accordance with Our Place policies. Our Place staff are supported to learn and grow in their roles with regular opportunities for professional development and training as well as access to expert advisers and evidence-based practice.
WORK ENVIRONMENT	Flexible working arrangements will be negotiated such as the ability to Work from Home by agreement etc. It is expected that there will be significant travel within the footprint of Robinvale Euston region consulting with REWN partners and key stakeholders. Travel within Victoria may also be required from time to time.
REMUNERATION	A competitive salary package will be negotiated including access to a work vehicle.
HOURS / SHIFTS	Generally, 7.6 hours per day, five days a week.
CHILD SAFETY and COVID SAFETY	It is a condition of employment that staff provide a current Working with Children Check and Police Records Check prior to commencing. All employees must adhere to the Child Safe Policy and must maintain a COVID vaccination status in accordance with Victorian Government directives.